



COVID 19 PLAN

The team at the Law Offices of Sean Musgrove is staying current and up to date on the developing COVID 19 situation and the “social disruption” it is causing in everybody’s life.

As I write this, news updates are pouring in, demonstrating that the situation is rapidly changing. All major sports have suspended play. Disneyland is closed. In Las Vegas, the MGM and other major casinos are closing. School districts in our area are closed. Stores, like Apple and Walmart, are either closed or on limited hours. Basic supplies like toilet paper and water are disappearing off store shelves. The Governor is asking bars and restaurants to close or limit services.

The news clearly shows that COVID 19 is a serious “social disrupter” to all of our lives, and my office must prepare so our clients’ interests are protected.

As you will read below, we are uniquely prepared to mitigate the disruptions to your legal matters.

COVID 19 and California Courts

We have received word that some courts are closing in California. Contra Costa Court has closed entirely. Placer County Court has selectively closed some proceedings.

We are actively monitoring all the courts we appear in. Our attorneys appear in Sacramento, Placer, El Dorado, Amador, Nevada, Yolo, Butte, Shasta, Yuba, Sutter, Los Angeles, San Francisco, San Mateo, Alameda, and Santa Clara counties.

We will promptly notify you if your case becomes impacted by any court closure.

Our Goal of No Disruption of Client Services

It is important to the Law Office of Sean Musgrove that your case is properly managed and risks of disruption of any type are mitigated, regardless of COVID 19. “Mitigating risk” means it is important that your attorneys and their support staff are available, responsive, and healthy.

The Law Office of Sean Musgrove is uniquely positioned to thrive despite the current environment. We are 100% digital and have been for over a decade. We already have both the tools and the skills to work remotely, and we have been doing so successfully for years. From

creating legal documents, to communications, to court appearances, we are more than capable and ready to work through the COVID 19 “social disruptions.”

Our Response Effective Immediately

In response to guidelines provided by state and local health officials, effective immediately, the following measures will be taken:

1. Sean Musgrove will remain working in the Folsom office to manage all processes.
2. All other attorneys will be working from home. You will continue to have full access to your attorneys as you always have.
3. Our billing department will be working remotely.
4. Paralegals will be working in office until further notice.
5. Admin staff will be working in office until further notice.
6. We will be working with staff to create a safe situation for them to work in. This includes disinfecting the entire office daily and spreading people throughout the office to maximize “social distancing.” We will also work on the further development of internal procedures so our paralegals and our admin personnel can work from home if necessary or if ordered by governmental entities.
7. We will have daily ‘all staff briefings’ to ensure that our client’s cases are being effectively managed.
8. We will attempt to obtain permission for clients to appear in court telephonically, especially for those clients who do not want to appear in person at their hearings.

We are here for you...

We are here for you throughout the uniqueness of this event. Our goal remains the same, “We want to fight to make your life better.”

That is our goal when we are retained. This is our goal when we come up with a case plan, when we implement that case plan, and when we carry out that case plan. Although no attorney can make promises about outcome of any case, the attorneys at the Law Office of Sean Musgrove promise to work to put all of their clients in the best position possible.

If you have any questions or concerns regarding your case, please contact us to set up a time to talk to any of our attorneys. We are here for you.

Cordially,

A handwritten signature in black ink that reads "Sean Musgrove". The signature is written in a cursive, flowing style.

Sean Musgrove